

APPLICATION FOR UNDERGRADUATE ADMISSION TO THE TEACHER EDUCATION PROGRAM

2016-17 Deadlines: by 4:00pm

(October 5, November 2, December 7, January 4, February 1, March 1, April 5, May 3, June 7)

It is the policy of the University of North Dakota that there shall be no discrimination against persons because of race, religion, age, color, sex, disability, sexual orientation, national origin, marital status, veteran's status, or political belief or affiliation, and that equal opportunity and access to facilities shall be available to all.

General Information

Student ID # _____ Phone: (_____) _____

Name _____ UND Email: _____

Local Address: _____

City, State, Zip Code: _____

Current Cumulative GPA _____ Completed Units _____

Area of Study – Please check one. May apply for a maximum of two areas of study.

- Early Childhood
- Early Childhood and Elementary Education
- Elementary Education, Minor (if decided) _____
- Elementary Education and Middle Level; Areas of concentration: _____ & _____
- Middle Level Major; Areas of concentration: _____ & _____
- K-12 (Music or Physical Education) (Please circle one)
- Composite Science
- Secondary Education – Major: _____
- Social Studies

Attachments – Attach each of the following to this application form (see instructions for more information):

Incomplete applications will not be accepted. Only apply when you have all the required attachments.

- Letter of Introduction
- Praxis Core Academic Skills for Educators Scores
- Professional dispositions report
- Evidence of Live Text Purchase

I have read the letter and instructions. I understand the information listed in this application. I further certify that the information provided by me is complete and true.

I also understand that the North Dakota Education Standards and Practices Board requires that student teachers have a clear FBI fingerprint/background check before they student teach. If I have ever been convicted of a misdemeanor or felony (other than a minor traffic offense), I might not be able to successfully complete this program.

NAME: _____

Signature: _____ DATE: _____

Demographic Info: (Completing this section is voluntary and for demographic purposes only)

____ American Indian/Alaskan Native ____ Black, Non-Hispanic ____ Asian/Pacific Islander ____ Hispanic
 ____ White, Non-Hispanic ____ Non U.S. Resident ____ Other

Office Use Only:	Written/Communication Courses	Praxis PPST/Core Scores:	Admit:
Application Date: _____	ENGL 110 _____	Reading: _____	Yes <input type="checkbox"/>
Cumulative GPA: _____	ENGL 120/125/130 _____	Writing: _____	No <input type="checkbox"/>
Total Credits _____	COMM 110 _____	Math: _____	Date Admitted: _____
Disposition Report:	Combined Communication GPA: _____	Composite Score: _____	Prepared By: _____
Satisfactory <input type="checkbox"/> Unsatisfactory <input type="checkbox"/>	Associate Dean for Teacher Education Approval: _____ Date: _____		

Dear Applicant:

Formal admission to Teacher Education is required of all students before enrollment in the core courses of each program. Admission to Teacher Education is competitive and the numbers admitted each semester may be limited due to resources. The admission decision is made in part on information supplied by you. Plan an alternative schedule for Fall/Spring semester registration. **To be admitted to the Teacher Education Program you will be required to purchase your LiveText student Field Experience membership on-line at <https://www.livetext.com/> and the approximate cost is \$133.**

Admission to the program does not guarantee completion and a license to teach. Your progress in the program will be continually evaluated through multiple means.

Factors for you to consider when making application to the Teacher Education Program:

- ❖ Travel to off-campus and out of town locations **will be required** as part of the program at your expense.
- ❖ Full-time, daytime attendance will be required at various times of your program.
- ❖ Graduation from the program does *not* guarantee certification to teach.
- ❖ In order to student teach and obtain teacher certification/licensure, you will be required to submit to a full background check and FBI fingerprint check. Each state to which you apply for certification/licensure is likely to require a separate background check for licensure. Individual school districts may require background checks before you can be placed for field experiences. Misdemeanor or felony convictions, other than minor traffic offenses, may prevent you from obtaining state teaching certification/licensure and successful completion of the program.

Keys to successful completion of the Teacher Education Program:

- ❖ Meet all academic requirements (Cumulative GPA of 2.75).
- ❖ Satisfactory performance in field experiences completed prior to student teaching.
- ❖ Perform the essential functions of a program to prepare you for a full-time teaching position, with or without reasonable accommodations.
- ❖ Be of healthy body and mind to perform all the responsibilities associated with teaching.
- ❖ No illegal drug or alcohol use.
- ❖ Interact effectively with people.
- ❖ No convictions of an offense that would authorize or require the superintendent of public instruction to refuse to grant a teaching license.
- ❖ Adhering to the UND Code of Student Life, evidence of competence, morality, temperance and kindness on your part.

The conceptual framework of the Teacher Education Program at UND supports the preparation of teachers who are learners, active agents of learning and articulate visionaries. Programs preparing teacher educators and other school related personnel at UND are in compliance with the Title II, Higher Education Act and have reported their information to the North Dakota Education Standards and Practices Board.

Sincerely,

Office of Advising and Admissions - Teacher Education

Instructions for Applying for Admission to the Teacher Education Program

Application Deadline:

Completed application packets are due by **4:00 p.m. on the day of the deadline, in the Office of Teacher Education located in the Education Building, Room 102**. Late applications will not be considered. Incomplete applications will not be accepted and will be returned. Deadlines for Fall 2016 and Spring 2017 are as follows:

Month	Due Date	2016-2017 Dates
October	First Wednesday	October 5, 2016
November	First Wednesday	November 2, 2016
December	First Wednesday	December 7, 2016
February	First Wednesday	February 1, 2017
March	First Wednesday	March 1, 2017
April	First Wednesday	April 5, 2017
May	First Wednesday	May 3, 2017
June	First Wednesday	June 7, 2017

No Admission Processing During the Months of July/Aug./Sept.

Admission to Teacher Education is dependent upon the following factors:

- Cumulative GPA of 2.75 and strength of academic record
- Completed 30 credits that apply towards graduation
- Completion of prerequisite courses (including Intro to Education course T&L 250 completed or in process)
- Satisfactory dispositions (30 hour field experience) report from Intro to Education course
- Passing scores on PRAXIS CORE: Reading (156), Writing (160), Math (150) or passing two tests and achieving a 466 composite score
Or PRAXIS I PPST: Reading (173), Writing (173), Math (172) or passing two tests and achieving a 518 composite score
- Communication requirement: Cumulative 3.0 GPA (ENGL110, 120/125/130, & COMM 110)
- Available opening in your anticipated area of study

Process:

1. **Download an application from** <http://education.und.edu/adm-requirements.cfm>
2. Complete your application for admission to the Teacher Education Program and submit it with all required supporting documents to the Office of Advising and Admissions, Education, Room 102.
3. Attachments - Attach each of the following to the application form:
 - a. **Letter of Introduction** - Teaching is a profession that requires the ability to write clearly and well. The audience for your letter will be your new faculty who teach in the program you hope to enter. The content of your response to the question: *"Why do you want to become a teacher?"* and your ability to express yourself correctly, clearly and well will be assessed. To aid you in preparing the content of the letter, consider the following topics as you respond to the question above:
 - i. Experiences you have had with children that have helped prepare you to become a teacher;
 - ii. Experiences with people who have influenced you to choose teaching as a career;
 - iii. The "teacher-like" characteristics you exemplify;
 - iv. What you might contribute to the lives of children and to the profession of teaching;
 - v. Other experiences, understandings or beliefs that will convince the committee members that you are a good candidate for the teaching profession.Be sure that your letter is **error free and formatted correctly**. Even a well written letter can be easily spoiled if it is riddled with spelling and grammatical errors. Finally your letter should be double-spaced and approximately two-pages in length.
 - b. **Purchase of LiveText** - All applicants to the Teacher Education Program must purchase the Student Membership Field Experience Edition of LiveText and provide evidence of purchase prior to admission. The approximate cost is \$133 for this required software. To purchase LiveText go to: <https://www.livetext.com/misk5/c1/purchase> and select the "Student Membership Field Experience Edition."
 - c. **PRAXIS I/Core Scores** - Attach a copy of your score report. See above for minimum scores needed.
 - d. **Professional Dispositions Report** - Attach copies of all professional disposition reports. A copy of this report may be obtained from the Teacher Education Office Room 102, if a disposition report is on file.
4. Notification of admission decisions takes approximately 30 working/school days.