Eligibility: Eligible applicants include EHD tenure-seeking or tenured faculty.

Purpose: The purpose of the CRC Summer Research Professorship (SRP) program is to provide financial support to faculty to forward their research agenda through focused summer work. Recognizing faculty have multiple demands on their time during the summer, the CRC SRP can be awarded for 2 weeks ($1,250), 3 weeks ($1,750), or 6 weeks ($3,500), all of which must be completed by June 30. Recipients of the SRP agree that he/she will spend a minimum of 30 hours per week engaged in research activities during the award period.

Additional funds may be requested to pay student research assistant(s). Please note that GTA/GRA/GSA stipends are NOT allowable expenses. Also, be aware that all student positions must be advertised and appropriate hiring procedures must be followed. PLEASE READ THE ATTACHED ACCOUNTING SERVICES LIST OF UNALLOWABLE EXPENDITURES.

Expectations:
The following expectations are attached to any award resulting from this funding request:

• The research activities will further the research line or agenda of the faculty member, and will not consist primarily of supervising student research.
• The research will lead to or contribute significantly to submission of a peer-reviewed paper or external grant proposal within one calendar year of the award.
• The research will be presented in poster format at the annual EHD Research Fair.
• A copy of resulting publications, presentations or grant proposals will be filed with the Associate Dean for Research and Graduate Education (EHD).

Electronic Application Instructions:
1. Complete the attached application.
2. Attach a copy of your current CV.
3. Attach a letter of support signed by your Department Chair.
4. All documents (above) must be submitted electronically to und.ehdcrc@und.edu.

Applications will be evaluated on the basis of the applicant’s ability to complete each of the items on the application and following the instructions above. Attention will be given to project feasibility, the significance of the project, contribution to new or continuing research, plan for dissemination and relevance to the EHD mission statement.

Past recipients of a Summer Research Professorship are invited to apply. However, preference will be given to applicants who have not received an SRP during the last two summer sessions. Applications from past recipients will be considered ONLY if they have filed a final report, participated in the annual EHD Research Fair and provided evidence that the work of the previous SRP led directly to a publication or external grant submission.
Below is a list of expenditures that are not allowed using University funds. This is not an all-inclusive list. If you need further clarification or have questions about a purchase, please contact Accounting Services.

- Air cleaners, purifiers, filters
- Alcoholic beverages
- Calling cards
- Christmas cards
- Coffeepots
- Cups, water glasses, napkins, tableware, etc.
- Decorations
- Entertainment
- First class or business class airfare
- Flowers
- Food or beverages for departmental activities
- Gifts
- Gift cards for employees
- Greeting cards
- Holiday cards
- Holiday decorations
- Late check-out charges
- Lost departmental keys
- Parking permits for UND staff, faculty, or students
- Parking or other traffic tickets
- Personal care items
- Phone cards
- Pictures
- Picture frames
- Plants
- Room guarantee charges
- Software installed on non-University owned computers
- Spouse or travel companion(s) expenses
- Travel insurance
- Water coolers

→ **Exceptions may be approved on a case-by-case basis.**

**NOTE:** Providing gift cards and/or incentive payments to research study participants who are not UND employees may be acceptable. It is YOUR responsibility, prior to submitting your CRC application, to contact Allison Peyton, Director of UND Accounting Services, at 777-2968 and request an exception. Once Accounting Services has approved your request, then you may submit this approval along with your application.