

College of Education & Human Development

Leading through collaboration, inclusion, and innovation

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education.UND.edu**CEHD FACULTY RESEARCH MINI-GRANT
Call for Applications****Purpose:**

The College of Education and Human Development's (EHD) Research and Development (R&D) Committee welcomes applications from faculty for funds to develop or expand their programmatic lines of research and lead to external funding, specifically for research supplies, equipment, and travel to support data collections and trainings.

This call is aligned with CEHD's mission (see bylaws) and the UND strategic plan. Faculty, staff, and students in CEHD strive to generate knowledge and find solutions to educational and societal challenges through our scholarly activities. CEHD values research *originality* that addresses complex issues in unique ways; *expertise* in cutting-edge best practices; *autonomy* to develop individual programs of study; meaningful *collaborations* among colleagues and students; results that *impact* locally, nationally, and internationally; and a commitment to *scholarly diversity* including basic and applied research, scholarly and creative activity, quantitative/qual/mixed methodologies, methodological and theoretical works, interdisciplinary collaborations, as well as national/international partnerships. Thus, the CEHD R&D committee welcomes applications for the Research Mini-Grants.

Funding Amount:

CEHD Mini-Grants are available for up to \$3000. Applications may be awarded partial funding at the discretion of the R&D committee.

Timeline: (recurring annually)

- Submission Dates: October 15 and March 15 annually
- Announcement of Funded Research Mini-Grants: Approximately 2 weeks after deadline
- Mini-grant funds must be spent no later than January 1 of the following academic year for funds awarded in October, and May 1 of the following academic year for funds awarded in March. All funds not spent by this date will revert to the college, except under extreme circumstances.

Eligibility:

Tenure-track and tenured faculty, as well as clinical faculty with research commitment on their contract, holding a continuing, full-time appointment in CEHD are eligible for funding as the principal investigator. Individuals or groups of CEHD faculty members may submit collaborative proposals. Collaboration is encouraged, but not mandatory for Mini-Grants.

While all eligible faculty are welcome to apply, priority will be given to those who do not currently have external funding and are not currently receiving or recently received other funding from CEHD for similar activities.

Application:

All applications must include the following information in the order delineated below and must conform to page limits to be reviewed. All proposals should use 12-point Times New Roman font. The application should be prepared to convince and be understood by a general audience, only some of whom may be proficient in the applicant's area.

- **Cover Page** (1-page): Project title, date of submission, faculty name(s) with contact information (email address, program affiliation), brief statement of the significance of the project (no more than 3 sentences)

- **Project Narrative** (up to 2 single-spaced pages)
 - The issue/problem you intend to explore
 - Significance of the problem
 - Research Questions (and Hypotheses if appropriate)
 - Brief description of methodology (e.g., data collection, analytical approach)
 - The project's intellectual merits and novelty along with its broader impacts
 - How the project aligns with the CEHD mission and UND's Strategic Plan.
 - How the data collected and work to be completed will be used in an external grant proposal
- **References** (1 page)
- **Budget and justification** (1 page): Based on UND policy, budget expenditures need to be tied directly to the research tasks and goals detailed in the narrative (i.e., each expense needs to have a business purpose). Please also note that faculty salaries or monies for faculty buyouts are allowed only for CEHD clinical faculty who do not have a percentage for research on their employee contracts. Salary support for undergraduate and graduate research assistants is allowable. Travel for data collection purposes is allowable, whereas travel to present said research at conferences or in other settings is not.
- **Current CV of researcher(s)**

Submit application electronically in one document (preferably in PDF) to the Research and Development Committee c/o Lesli Risky, at lesli.risky@und.edu

Review:

Proposals will be subject to competitive review and ranking by the R&D committee, whose members are elected by the faculty of each department. If a member of the R&D applies, that member will be replaced by a non-competing representative from his or her division for the purpose of evaluating the proposal. Members of the RFD committee will consider the following criteria:

- Significance, intellectual merit, and novelty (Does this project address an important problem/barrier in the given field? How will this project advance knowledge, theory, methodology, and/or practice in the given field?)
- Broader impacts (What is the benefit of this project to society and will it contribute to achieving specific, desired societal outcomes?)
- Alignment with the CEHD mission as presented in the current Bylaws and UND's Strategic Plan
- Impact of funding on faculty professional development/career trajectory. Note, faculty who do not currently have CEHD funding or have not received substantial funding in the past may be prioritized for equivalently scored proposals.
- Potential contribution(s) of the project to the submission of external funding proposal applications.

Post-Award Requirements:

- Report progress to the Associate Dean for Research and Faculty Development.
- Present their work at the CEHD Research Fair within the next 18 months.
- Apply for external research funding to support their line of research (e.g., foundations, federal agencies) within two years of award funding.

The researcher(s) will not be eligible for future CEHD research funding until post-award requirements are met.